

EQUIPMENT SERVICES FUND

PROGRAMS

	2010-11 Actual	2011-12 Budget	2012-13 Adopted	2013-14 Projected
Administration				
Responsible for Equipment Services operations; coordinates all fuel and repair billing and maintains all repair and performance histories on City owned vehicles and equipment.				
<i>Appropriation</i>	1,389,311	772,655	761,071	783,345
<i>Full Time Equivalent Positions</i>	6.25	6.25	6.25	6.25

Mechanical

Performs maintenance and repairs to all automotive and related equipment operated by the City, except Fire Department vehicles, Landfill equipment and Parks and Recreation non-licensed equipment; includes Preventive Maintenance Programs, oil changes and lubrication, tire repairs, fuel system cleaning and adjustments, washing equipment and parts supply. The division is operated from 7:00 a.m. until 2:00 a.m. five days a week. In cases of community emergencies, inclement weather, natural disasters, etc. the division is open 24 hours a day. Operating departments budget annual lease payments to pay for the use of equipment, including cars and trucks. These lease payments offset maintenance, insurance and replacement costs incurred by Equipment Services.

<i>Appropriation</i>	2,993,319	2,951,758	3,060,350	3,175,253
<i>Full Time Equivalent Positions</i>	43	43	43	43

Capital Replacement

Equipment Services budgets for the replacement of all licensed equipment including Administrative and Police Line vehicles, Fire equipment, medium to heavy-duty trucks, Solid Waste trucks, and all non-licensed power equipment including air compressors, welders, mowers, forklifts, leaf vacuums, bulldozers, etc. Operating departments budget annual lease payments to pay for the replacement of the equipment. These lease payments offset replacement costs incurred by Equipment Services.

<i>Appropriation</i>	12,809,064	14,403,765	17,588,992	16,847,410
<i>Full Time Equivalent Positions</i>	0	0	0	0

Departmental Strategies

- Identify and replace all equipment within 6 months of its estimated economic life cycle.
- Analyze sustainable alternatives for current and future Fleet needs.
- Monitor productivity percentage for each fleet maintenance technician (available hours to productive hours).
- Refine shop procedures as needed to result in more vehicle uptime.
- Identify and resolve problems with vehicle usage or possible part failures to eliminate repeat repairs.

PERFORMANCE MEASURES

	2010-11 Actual	2011-12 Budget	2012-13 Adopted	2013-14 Projected
Effectiveness Measures				
• Percentage of Fleet replaced at estimated economic life cycle	N/A	80%	80%	80%
• Percentage of fleet availability	N/A	96%	96%	96%
• Percentage of vehicles requiring same repairs within 30 days of service	N/A	0.5%	0.5%	0.5%
• Percentage of Non-Administrative Police fleet available	N/A	95%	95%	95%
• Percentage of shop Technicians with 1 or more ASE certifications	N/A	60%	60%	60%



BUDGET SUMMARY

	2010-11 Actual	2011-12 Budget	2012-13 Adopted	2013-14 Projected
Expenditures:				
Personnel Costs	3,215,075	3,140,760	3,262,465	3,396,807
Maintenance & Operations	8,262,942	8,765,418	6,007,948	4,095,201
Capital Outlay	5,713,677	6,222,000	12,140,000	13,314,000
 Total	 17,191,694	 18,128,178	 21,410,413	 20,806,008
Total FTE Positions	49.25	49.25	49.25	49.25
 Revenues:				
Internal Charges	16,597,949	15,889,210	16,270,520	16,270,520
Fund Balance	5,121,881	417,004	3,739,893	3,135,488
Inter-Fund Transfers	210,000	382,000	0	0
User Charges	30,329	74,460	45,000	45,000
All Other	807,432	1,365,504	1,355,000	1,355,000
 Total	 22,767,591	 18,128,178	 21,410,413	 20,806,008

BUDGET HIGHLIGHTS

- FY 12-13 budget is increasing approximately \$3.3 million or 18.1%
- Capital Outlay is increasing \$5.9 million. Much of this increase is due to the needed replacement of 13 refuse trucks.
- The FY 11-12 Maintenance and Operations budget included approximately \$2 million designated for future capital purchases. Similar funding is not budgeted in FY 12-13, contributing to a decrease of \$2.8 million in Maintenance and Operations.
- The Equipment Services Fund made transfers in the amounts of \$554,639 in FY 10-11 and \$430,891 in FY 11-12 to support General Fund expenditures. No transfer to the General Fund is budgeted in FY 12-13.